

Online Registration Opens For FY2003

One stop at the FLICC/FEDLINK Web site (<http://www.loc.gov/flicc>) and customers can have an inter-agency agreement (IAG) ready for their signature in just 72 hours!

The combination of FEDLINK's online registration system and streamlined procedures has cut the time of completing the IAG process in half. In 1997, it took an average of 57 days to put a signed IAG in place for FEDLINK services. Now, the average turn around time was just over 26 days. Delivery order processing time has also decreased. From a high of almost four days in 1997, a delivery order now travels from FEDLINK to the vendor in just under two days!

Registering online with FEDLINK is also an easy way to enter the next fiscal cycle. Customers simply review

With one click...

their purchasing details from FY2002 and update their accounts with new vendors for FY2003. (Learn about the newest FEDLINK vendors on page 2.) With online registration, library and information centers can avoid any disruptions in service and ensure that products needed early in the fiscal year deliver on time and at a great price.

Secure System Keeps Data Moving

With one click on "Online Registration" from the FLICC/FEDLINK main Web site, FEDLINK's secure and password-protected system offers access to both registration and other forms needed to manage customers' accounts. Even customers who work behind sophisticated agency firewalls can access FEDLINK's special registration zone designed for those with Internet restrictions.

Working online also eliminates the lengthy mail delays many agencies now experience. Customers can pick up their IAGs online and fax copies back to FEDLINK for the fastest delivery.

Online Registration Does All the Work

When a customer clicks on the *Registration Form* link, agency information and vendor details from the previous fiscal year automatically appear on the virtual form for detailed



review. The services list reflects the services and dollar amounts the agency used in FY2002 so fiscal year purchasing comparisons are easy. While the automated services listing eliminates the need to re-enter current service choices, customers can also pick a new vendor from a drop-down menu and enter a service dollar amount. To cancel an existing service, a member simply enters "C" next to that vendor's name.

(If you purchased FY2002 online information services under the direct pay option from Ebsco Publishing, Gale Group, LexisNexis, ProQuest or West Group, and you wish to remain in a direct pay mode, you will need to select "C" to cancel these services on your registration. Under FEDLINK's new *Direct Express* pilot program, you can order these five services without registering with FEDLINK or paying a FEDLINK fee. See the July/August Issue of *FEDLINK Technical Notes* or the *Direct Express* Video on the FLICC/FEDLINK Web site at <http://www.loc.gov/flicc/video/htuf/express.html> for more information on *Direct Express*.)

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After a customer submits the online registration form and FEDLINK reviews it for approval, FEDLINK will send customers email that the IAG is ready for pickup. Customers just check the online registration Web site to review the agency's online IAG on the computer screen. If it is correct, they simply print out the IAG and begin their agency's authorization process immediately by securing the appropriate signatures from the agency. (If the agency's registration is not approved, an email will indicate the reason for the rejection.) If they choose not to complete registration immediately, customers may exit the site and return later using the same login procedure.

If funding levels are not yet set or a customer needs to reduce an initial registration to conform to Continuing Resolution funding levels, registration forms can be adjusted and resubmitted to FEDLINK at any time **prior to the agency's signing and submitting the IAG**. Members can also change name and address information through online registration and simultaneously notify FEDLINK of any changes in account administration.

Purchasing Document Alternatives Now Available

If the customer's agency prefers to use a purchase order, Military Interdepartmental Purchase Request (MIPR), or other agency specific documents in lieu of a FEDLINK interagency agreement (IAG), this option is now available through online registration.

Beginning in FY2003, FEDLINK can accept procurement documents from an agency instead of the completed LC/FEDLINK IAG. To simplify the agency's internal processing, LC/FEDLINK will work with agency-specific funding documents, although terms of the agency's documents will need to acknowledge the requirements of the FEDLINK program through attachment of a special addendum.

To take advantage of this alternative, customers simply select the addendum rather than the FEDLINK IAG when they print out documentation from the FEDLINK Online Registration Web site. They will also receive a list of the services and costs to specify on the agency's purchasing document. FEDLINK will continue to ask customers to select a payment transfer method. Customers must send in a signed version of their agency's document.

Fiscal Hotline Has the Answers

FEDLINK Fiscal Hotline staffers are available to help members log into online registration, supply passwords, work through online forms, and review FEDLINK policies. Members should continue to call the hotline for any questions about online registration, account management, or transfer and direct pay accounts. Please call the FEDLINK Fiscal Hotline at (202) 707-4900 or send email to fliccfo@loc.gov for any account questions. ■

New Vendors Available Through FEDLINK

Visit FEDLINK's online Services Directory at <http://www.loc.gov/flicc/mmcontr.html> to learn more about the newest products and services available through FEDLINK and to link directly to the vendors' Web pages. (The FEDLINK Vendor ID appears in parenthesis after the vendor name.)

BrightPlanet Corporation (BP) offers the Deep Query Manager, an Internet tool to manage Internet resources by creating customized search profiles. Users can run reoccurring searches and share results across an agency. The Deep Query Manager searches more than 35,000 databases with one query, manages content sharing, filters, ranks, search schedules and archiving. For more information, visit their Web site at <http://www.brightplanet.com>.

The Economist (EU) provides online analysis of world business and current affairs including international news, world politics, finance, science and technology, as well as overviews of cultural trends and regular industry, business and country surveys. Economist.com publishes all articles from *The Economist* print edition (including those printed only in British copies) plus a searchable archive of all *The Economist's* articles back to June 1997. Links to other articles and to relevant sources on the Web are included with many of the stories. Other Economist.com services include Global Agenda Country Briefings, Cities Guide, Global Executive, Backgrounders and Web feeds. For more information on both products and services, visit their site at <http://eiu.com>.

Inside Washington Publishers (IW) is an independent news organization located in the greater Washington metropolitan area. It offers 22 newsletters covering a wide variety of government programs and policies including national security, trade, energy, the environment, health and safety. These print items are complemented by four major Internet-based news services: InsideDefense.com, World TradeOnline.com, EnergyWashington.com and InsideEPA.com. The services include exclusive news and hard-to-find documents including internal memoranda, speeches, studies and reports that drive the budget and policy debates throughout the federal arena. Subscriptions are available in electronic and print format and there are discounts available for multiple subscriptions. For more information on both products and services, visit their Web site at <http://www.iwpnews.com>.

Linguistic Systems, Inc. (LS) offers the Select Translation Service on a subscription basis to translate documents retrieved from many databases. Subscribers have 24/7

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How to Use FEDLINK **Now an Online Video Series**

After FEDLINK's recent successes with cybercasting and developing its online *Educational Video Library* (<http://www.loc.gov/flicc/vidlib.html>), the annual *How to Use FEDLINK* event is now becoming an online video series highlighting recent program developments. Customers will be able to hear and see the latest program updates without leaving their offices.

Direct Express and IAG Alternatives Launch Series

The first two segments, "Direct Express" and "Using Your Agency's Funding Document: Alternatives to the FEDLINK IAG," are already available via the *Educational Video Library* link on the Web page. Both feature Susan M. Tarr, the FLICC Executive Director and the FEDLINK Program Director, as she outlines these new FEDLINK initiatives in direct and detailed presentations.



The "Direct Express" video outlines FEDLINK's newest service option pilot. Direct Express has all the benefits of FEDLINK's traditional Direct Pay services with no FEDLINK



fees and no interagency agreements. Beginning in FY2003, FEDLINK will open a pilot Direct Express program with five of our most popular online services vendors: Ebsco Publishing, Gale Group, LexisNexis, ProQuest and West Group. For details on this exciting new option, be sure to watch the video or call Lynn McDonald at (202) 707-4832 for the latest information.

For agencies interested in using a purchase order, Military Interdepartmental Purchase Request (MIPR), or other agency specific documents in lieu of a FEDLINK interagency agreement (IAG), the "Using Your Agency's Funding Document: Alternatives to the FEDLINK IAG" video offers the pros and cons of these alternatives.

This video outlines who can benefit from this alternative process and describes the new purchasing addendum you can attach to your purchasing documents. Discover if this new option will be useful and more convenient for your agency!

Viewer Downloads and Technical Details

To view the videos, you will need an Internet connection and browser. You will also need RealPlayer8 or the latest version of Real One, which are free plugins and available at <http://www.real.com>.

The videos do use executable files that may cause conflicts and internal errors with your local agency firewalls. If your system limits your Internet use, you may have difficulty accessing the broadcast. Please contact your IT/automation professionals for assistance with any local restrictions or firewalls. In case you are prohibited from using such files, both Web sites contain links to written materials that cover the same information presented in the videos.

OCLC NEWS

FEDLINK Member Appointed to OCLC Advisory Committee

Robert O. Ellett, Jr., Catalog Librarian at the Joint Forces Staff College Library, is a new appointee to the OCLC Collections and Technical Services Advisory Committee (CTSAC) for a two-year term. OCLC selected Ellett from a group of highly qualified candidates nominated by the OCLC regional networks. CTSAC is one of three advisory committees whose purpose is to provide OCLC with an informed group of users who are knowledgeable about their environment and able to assess the impact of various OCLC products and services on institutions. The scope of the CTSAC includes

- OCLC strategic direction
- Cataloging
- Acquisitions
- Library resources and management issues
- Library workflow and production issues
- OCLC's products and services
- User needs for new and enhanced products and services
- Impact of local and regional networks on the library community

As an instructor of several FEDLINK cataloging courses, FEDLINK staff members send Ellett their congratulations and look forward to working with him in his new role.

OCLC-Cat Debuts

To accompany the release of OCLC Connexion, OCLC has opened a new discussion list, OCLC-Cat. It is an open discussion list, intended primarily as a forum for library staff using or interested in any OCLC cataloging and metadata products and services (i.e., CatME, and Connexion, WebDewey, Passport).

OCLC welcomes all levels of library staff, from beginners to experts, to make OCLC-Cat a useful addition to their work environment. OCLC staff will post announcements for enhancements, new product releases, conference sessions, meetings, and other administrative messages while subscribers are welcome to post similar announcements of interest to colleagues.

To subscribe, fill out the form found at <http://www.oclc.org/oclc/forms/listserv.htm>; or just send an email message to listserv@oclc.org with the following message in the body of the text: SUB OCLC-CAT [first name] [last name] (do not type the brackets).

New Revision of Anglo-American Cataloging Rules Available in September

The Canadian Library Association, the Chartered Institute of Library and Information Professionals, and the American Library Association are accepting orders for the 2002 Revision of *Anglo-American Cataloging Rules*, 2nd Edition. Major changes in both content and format make the 2002 revision momentous for the field:

- Fully integrated 1999 and 2001 amendments and revisions approved and finalized through 2002
- More than 100 substantive changes throughout the text and completely updated index
- Three completely revised and updated chapters (Cartographic Materials, Electronic Resources, Continuing Resources)
- A more user-friendly format with 8.5" X 11" looseleaf pages that fit a standard 3-ring binder
- Separately numbered chapters for easy integration of future updates
- A new text design that clearly distinguishes the rules from the examples

With annual updates that will easily integrate into this new, streamlined format, AACR2-2002 is an up-to-the-minute, forward-looking revision for cataloging any type of resource, print or electronic. For more details, see the flyer/order form at <http://www.ala.org/alcts/publications/new/aacr2.pdf> or call (866)-746-7252 toll free.

Changes to 245 Subfielding Practice for Subfields #n and #p

In *MARC 21 Update* No. 2 (October 2001), the Library of Congress made a subtle change to subfielding practice for field 245, allowing subfield #n (Number of part/section of a work) and subfield #p (Name of part/section of a work) to follow subfield #b (remainder of title) as well as precede it. These revisions have been made to the .pdf and .html versions of *Bibliographic Formats and Standards*, 3rd edition. OCLC users may want to annotate their printed copies. The changed and/or corrected passages are as follows:

#b Remainder of title

"In records formulated according to ISBD principles, subfield #b contains all the data following the first mark of ISBD punctuation and up to and including the next mark of ISBD punctuation. That next mark of ISBD punctuation may be: (1) a slash (/) introducing the first author state-

ment; (2) a period (.) preceding the number of a part/section of a work (subfield ‡n); or (3) a period (.) preceding the name of a part/section of a work (subfield ‡p)."

‡n Number of part/section of a work

Correct the following example (there should be a period following the first subfield ‡p, rather than a comma):

245 00 Comptes rendus Hebdomadaires des séances de l'Académie Des Sciences ‡n A, ‡p Sciences mathématiques. ‡n B, ‡p Sciences physiques."

‡p Name of part/section of a work

"In records formulated according to ISBD principles, subfield ‡p follows a period (.) when it is preceded by subfield ‡a, ‡b, or another subfield ‡p."

Correct the second example:

245 10 Manufacturing industries of Canada. ‡p Geographical distribution = ‡b Industries manufacturières du Canada. ‡p Répartition géographique."

"Repeat subfields ‡n and ‡p only when following a subfield ‡a, ‡b, ‡n, or ‡p. If a title recorded in subfield ‡c includes the name and/or number of a part/section, those elements are not separately subfield coded."

Correct the current final example:

245 00 Annual report of the Minister of Supply and Service Canada under the Corporation and Labour Unions Returns Act. ‡n Part II, ‡p Labour unions = ‡b Rapport annuel du ministre Des Approvisionnements et services Canada présenté sous l'empire et Des syndicats ouvriers. ‡n Partie II, ‡p Syndicats ouvriers.

Although this does not reflect a change in practice, please add this additional example that illustrates a name/number of a part/section that is not separately subfielded following a subfield ‡c:

245 00 Concerto per piano n. 21, K 467 ‡h [sound recording] / ‡c W.A. Mozart. L'assedio di Corinto. Ouverture / G. Rossini.

Four New PromptCat Vendors

OCLC has added four new vendors who are now active participants in the OCLC PromptCat service.

- Coutts Library Services, Inc., U.S. and Canada divisions
- Matthews Medical Books
- Theodore Front Musical Literature, Inc.
- BUSCA, Inc.

PromptCat is an automated copy-cataloging tool that helps libraries increase productivity and save time. With PromptCat, bib records from WorldCat arrive at the same time materials arrive from vendors. For more information about these companies, or to see the expanding list of PromptCat vendors, point your browser to <http://www.oclc.org/oclc/prompt/vendor.htm>. For more information about the OCLC PromptCat service, please contact Anne Harrison at FEDLINK (202) 707-4834.

Concise Input Standards Discontinued August 2002

OCLC has discontinued publishing *Concise Input Standards*, a companion document to *Bibliographic Formats and Standards*. Comments from a survey of members indicated that the printed edition was not used frequently.

A new document, *OCLC Input Standards Tables*, is now available on the OCLC Web site in .pdf and .html formats. This document contains the input standards tables that appear in *Bibliographic Formats and Standards*, 3rd edition. The tables provide Level I and Level K input standards for OCLC bibliographic records. Users can print the .pdf version from the Web for quick reference. The .html version has improved search and navigation capabilities, including links to the .html version of *Bibliographic Formats and Standards*, 3rd edition.

OCLC Access Suite CD Available

Version 5.00 of the OCLC Access Suite compact disc is now available for order at no charge. All software included on the compact disc has been previously released for electronic download from the OCLC web site. If you have already downloaded these applications, you do not need to request the compact disc. You may also order printed documentation as listed.

The CD offers a variety of new and revised software:

Updated versions of

- OCLC CatME for Windows software, version 2.10
- OCLC Cataloging Label Program, version 1.21
- OCLC CJK software, version 3.11
- Searching WorldCat: An OCLC Tutorial, version 1.02

Two new programs:

- OCLC Arabic Cataloging software, version 1.02
- OCLC CatME para Windows-Edición EspaZol, version 2.11

Reissue of previous CD releases (no changes)

- OCLC Dewey Cutter Macro, for use with Passport
- OCLC ILL Micro Enhancer for Windows, version 2.10
- OCLC Multiscripts Z39.50 Client, version 1.00
- OCLC Passport software, version 1.11
- Using Interlibrary Loan: An OCLC Tutorial, version 1.00

Printed copies of the following list of documentation (previously only available electronically on the Web site) is also available:

- OCLC Arabic Cataloging documentation package
- OCLC Multiscripts Z39.50 Client documentation package

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- OCLC Cataloging Label Program documentation package
- OCLC CatME for Windows documentation package (English)
- OCLC ILL ME documentation package
- OCLC CJK documentation package

For more information and to order the compact disc, please visit this URL (<http://www.oclc.org/oclc/menu/suite/>) or contact Anne Harrison at FEDLINK at (202) 707-4834. ■

Questions:

Call a FEDLINK OCLC Information Specialist at (202) 707-4846, or email us at askocfno@loc.gov

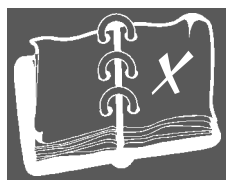
Reminder:

OCLC is on the World Wide Web at <http://www.oclc.org/home>

access to machine translation for nine foreign languages (French, German, Italian, Portuguese, Spanish, Russian, Chinese, Japanese and Korean) into/from English. There are two levels of editing for the nine-language machine translation, as well as human translation for more than 100 other languages available at additional cost. For more information on both products and services, visit their Web site at <http://www.linguist.com>.

The Nation Digital Archive/Nation Publ. Co. (TN) is an archive of America's oldest continuously published weekly magazine. Its 135-year-old archive of reporting, opinion, and criticism is an important collection of primary source material on the history of politics, culture, books, and the arts in the United States and the world. This compendium includes every article, editorial, poem and cultural review published since Volume I on July 6, 1865, as well as the original illustrations and advertisements. The archive is available on a subscription basis via the Web. For more information on both products and services, visit their Web site at <http://archive.thenation.com>.

For more information on these or any FEDLINK vendor, contact Jim Oliver, FEDLINK's Vendor Services Coordinator, by email at joli@loc.gov or by phone on (202) 707-4960. ■



Mark Your Calendar

Fall OCLC Users Group Meeting

Friday, November 1, 2002

9:00 am - 3:30 pm

**Library of Congress, Madison Building
West Dining Room**

Join your colleagues for a day-long OCLC users group meeting. In the morning, FEDLINK staff will provide an update on OCLC cataloging services, including tips on migrating to OCLC Connexion, the new cataloging Web interface. Tom Claeson of OCLC will speak about OCLC's new preservation and digitizing services. In the afternoon, LC staff will present an in-depth demonstration of the joint LC/OCLC digital reference project, Question Point, which has been recently enhanced to include new application sharing capabilities. FEDLINK staff will also provide updates on OCLC Resource Sharing, FirstSearch/Electronic Collections Online, and netLibrary.

The meeting is free to FEDLINK members, but registration is required. To register for this event online, point your browser to <http://lcweb.loc.gov/flicc/feveform.html>.

FLICC/FEDLINK CALENDAR KEY

¹ **FEDLINK TRAINING CLASS:** REGISTRATION IS MANDATORY. CALL (202) 707-4848.

² **THE FEDLINK TRAINING ROOM** IS LOCATED AT THE LIBRARY OF CONGRESS, ADAMS BLDG., ROOM 216, 2ND ST. AND INDEPENDENCE AVE. SE, WASHINGTON, D.C.

³ **FLICC EDUCATIONAL PROGRAM:** REGISTRATION IS MANDATORY. CALL (202) 707-4800, UNLESS INSTRUCTED OTHERWISE IN THE CALENDAR LISTING.

⁴ **PREREQUISITES** FOLLOW:

FOR INFORMATION ON COURSES NOT APPEARING IN THIS EDITION OF THE CALENDAR, VISIT THE FLICC/FEDLINK WEB SITE AT

[HTTP://WWW.LOC.GOV/FLICC](http://www.loc.gov/flicc).

REQUEST ADA ACCOMMODATIONS FIVE BUSINESS DAYS IN ADVANCE AT (202) 707-6362 TTY OR ACA@LOC.GOV.

OCTOBER

- 17 FEDLINK FALL MEMBERSHIP MEETING**
9:00AM - 12:00NOON
LIBRARY OF CONGRESS
FREE—REGISTRATION REQUIRED
- 22 OCLC CONNEXION DEMO¹**
9:00AM - 11:00AM
FEDLINK TRAINING ROOM²
FREE—REGISTRATION REQUIRED
- 23 FEDLINK VENDOR BRIEFING: DIALOG**
9:30AM - 11:30AM
NATIONAL DIGITAL LIBRARY LEARNING CENTER
LIBRARY OF CONGRESS—MADISON BUILDING
FREE—REGISTRATION REQUIRED
- 30 FLICC BROWN BAG TAXONOMY TOOLS³**
12:00NOON - 2:30PM
THE LIBRARY OF CONGRESS
FREE—REGISTRATION REQUIRED
- 30 FEDLINK VENDOR BRIEFING: WEST GROUP**
1:30PM - 3:30PM
NATIONAL DIGITAL LIBRARY LEARNING CENTER
LIBRARY OF CONGRESS—MADISON BUILDING
FREE—REGISTRATION REQUIRED

Bring Your Lunch!

NOVEMBER

- 1 FEDLINK FALL OCLC USERS GROUP MEETING**
9:00AM - 3:30PM
LIBRARY OF CONGRESS
FREE—REGISTRATION REQUIRED
- 7 FEDLINK VENDOR BRIEFING: DIALOG**
9:30AM - 11:30AM
NATIONAL DIGITAL LIBRARY LEARNING CENTER
LIBRARY OF CONGRESS—MADISON BUILDING
FREE—REGISTRATION REQUIRED

- 8 OCLC CONNEXION DEMO¹**
9:00AM - 11:00AM
FEDLINK TRAINING ROOM²
FREE—REGISTRATION REQUIRED
- 12 FEDLINK VENDOR BRIEFING: R.R. BOWKER**
9:00AM - 11:30AM OR 1:00PM - 3:30PM
NATIONAL DIGITAL LIBRARY LEARNING CENTER
LIBRARY OF CONGRESS—MADISON BUILDING
FREE—REGISTRATION REQUIRED
- 14 FEDLINK VENDOR BRIEFING: WEST GROUP**
1:30PM - 3:30PM
NATIONAL DIGITAL LIBRARY LEARNING CENTER
LIBRARY OF CONGRESS—MADISON BUILDING
FREE—REGISTRATION REQUIRED
- 19-20 CATALOGING CARTOGRAPHIC MATERIALS (INTERMEDIATE)³**
9:00AM - 4:00PM
LIBRARY OF CONGRESS
MUMFORD ROOM (6TH FLOOR)
\$175—REGISTRATION REQUIRED
- 20 FEDLINK VENDOR BRIEFING: DIALOG**
9:30AM - 11:30AM
NATIONAL DIGITAL LIBRARY LEARNING CENTER
LIBRARY OF CONGRESS—MADISON BUILDING
FREE—REGISTRATION REQUIRED
- 22 OCLC CONNEXION UPDATE (WITH OCLC PROGRAM STAFF)¹**
9:00AM - 11:00AM
LIBRARY OF CONGRESS—WEST DINING ROOM
FREE—REGISTRATION REQUIRED

DECEMBER

- 11 2002 INFORMATION TECHNOLOGY UPDATE BUSINESS CONTINUATION AND DISASTER RECOVERY³**
9:00AM - 4:00PM
LIBRARY OF CONGRESS
FEE TO BE ANNOUNCED
REGISTRATION REQUIRED
CO-SPONSORED WITH CENDI

Editorial Staff

FEDLINK Technical Notes is published by the Federal Library and Information Center Committee. Send suggestions of areas for FLICC attention or for inclusion in *FEDLINK Technical Notes* to:

FEDLINK Technical Notes

Federal Library and Information Center Committee
Library of Congress—101 Independence Avenue S.E.
Adams Bldg., Room 217
Washington, D.C. 20540-4935

FLICC/FEDLINK:

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Phone (202) 707-4900 • Fax (202) 707-4999

Email: fliccfp@loc.gov • Web Site: <http://www.loc.gov/flicc>

Executive Director Susan M. Tarr **Editor-In-Chief:** Robin Hatziyannis **Editorial Assistant:** Mitchell Harrison

FLICC was established in 1965 (as the Federal Library Committee) by the Library of Congress and the Bureau of the Budget for the purpose of concentrating the intellectual resources of the federal library and related information community. FLICC's mission is to foster excellence in federal library and information services through interagency cooperation and to provide guidance and direction for the Federal Library and Information Network (FEDLINK).



Web Citings

FLICC 2002 Awards Applications Online

To recognize the many innovative ways federal libraries, librarians, and library technicians are fulfilling the information demands of government, business, scholarly communities, and the American public, the Federal Library and Information Center Committee (FLICC) announces its national awards for federal librarianship. Federal libraries and staff throughout the United States and abroad will compete in three award categories for the fourth annual FLICC Awards.

The FLICC Executive Board (FEB) will select the winners in January 2003 and announce them in March 2003. The award winners will receive a certificate

and plaque honoring their contributions to the field of library and information service at the annual FLICC Forum on Federal Information Policies in Washington, D.C. in March 2003. FLICC will cover any travel cost to the forum for the award recipient and library manager.

Nomination Deadline is November 15, 2002

To obtain nomination materials, visit the Awards Working Group Section of the FLICC Web site (<http://www.loc.gov/flicc/awards.html>) to print out a copy of the nomination forms; write to FLICC, c/o Library of Congress, LA-217, 101 Independence Avenue, S.E., Washington, D.C. 20540-4935 (allow 3-4 weeks for mail delays); call (202) 707-4800; or send email to flicc@loc.gov. The nomination packet includes the nomination form, selection criteria, and list of needed supporting materials. All completed nomination packets must be postmarked no later than November 15, 2002. If a nominator does not receive confirmation of receipt of the nomination by December 13, 2002, please contact Anna Bohlin by phone at (202) 707-4822. ■

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